



**Andy Beshear**  
Governor

**Joni Upchurch**  
Executive Director

**BOARD MEETING MINUTES**  
**Monday, September 8, 2025**  
**8:30 AM**

**IN-PERSON LOCATION:** 133 CE hearing room on the 1<sup>st</sup> floor of the Mayo Underwood Building, 500 Mero Street in Frankfort, Kentucky 40601

**ZOOM INFORMATION:**

<https://us06web.zoom.us/j/87921822486?pwd=CUrv3hRsCiBCwWM0koaEcFndH1bYPX.1>

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**I. CALL TO ORDER/TIME, DATE AND LOCATION:**

- a. Monday, September 8, 2025, at 8:31AM

**II. ROLL CALL OF MEMBERS/DECLARATION OF QUORUM:**

- a. In-person: Board Chair, Lindsey Morgan; Vice Chair, Lianna Nguyen; Secretary, Mickey Hobbs; Board Members: Micheal Carter, Kerry Harvey and Alicia Stigall
- b. Zoom\by phone: Melissa Anderson
- c. KBC staff present in-person: Executive Director, Joni Upchurch; General Counsel, Eden Stephens; Administrative Executive Secretary, Kassidy Catron; Administrative Specialist Senior, Maxine McDonald; and Administrative Specialist Senior, Emily Hampton
- d. KBC present via Zoom Executive Staff Advisor, Tanya M Shrout; Fiscal Manager, Stephanie Ledford; Administrative Supervisor, Nick Van Over; Field Inspector, Shawante Elery

**III. APPROVAL OF AUGUST BOARD MEETING MINUTES:**

- a. Michael Carter made the motion to approve, Mickey Hobbs seconded the motion, no one opposed, the motion carried unanimously.

**IV. REVIEW AND APPROVAL OF AUGUST 2025 EXPENDITURES AND REVENUES:**

- a. Alica Stigall made the motion to approve, Mickey Hobbs seconded the motion, no one opposed, the motion carried unanimously.

**V. SPEAKERS:**

- a. Jessica Musselman



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**VI. EXECUTIVE SESSION– KRS 61.810(1)(c)(f)(g)(j) – IF NEEDED**

- a. Michael Carter made a motion to enter closed session at 8:37AM, pursuant to KRS 61.810, Lianna Nguyen seconded the motion, and the motion carried unanimously.
- b. Kerry Harvey made a motion to come out of closed session 10:07AM, Alica Stigall seconded the motion, and the motion carried unanimously.

**Let the record show there was no action, or vote was taken during closed session pursuant to KRS 61.810.**

**VII. EXECUTIVE DIRECTOR UPDATES – JONI UPCHURCH:**

- a. Agency and Staff Updates
- b. Renewals
- c. PSI and Examination Updates and information
- d. Memorandums and Mass email communications
- e. Regulations update

**VIII. LEGAL COUNSEL UPDATES – KBC ATTORNEY EDEN STEPHENS:**

- a. Board actions on case(s) 1, 5, 8
- b. Warning letters on case(s) 3, 7, 11
- c. Dismissed case(s) 2, 4, 6, 9, 10, 12

**IX. OLD BUSINESS:**

- a. Expert Nails, 800002525. Withdraw Final Order issued on August 11, 2025, and Approve and Enter Agreed Final Order.

**X. NEW BUSINESS:**

- a. None

**XI. APPROVAL OF SEPTEMBER APPLICATIONS AND COMPLAINTS COMMITTEE MEETING MINUTES:**

- a. Michael Carter made a motion to approve all recommendations by the Committee, Lianna Nguyen second the motion, and the motion carried unanimously.

**XII. APPLICATIONS, COMPLAINTS, AND INVESTIGATIONS:**

**APPLICATIONS (3):**

- 1.A 1239838 Savannah Rae Blue OOS Cos Instructor-IL – Defer to full board
- 2.A 7000005109 Meghan Foster Expired Hours Reconsideration – Denied



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3.A 1000971-700006875 Yaw Hnih Review from 4-25 – Deny application, applicant required to retake theory exam due to expired test scores

**CASE LIST (12)**

1. INV - 800002910 - Star Nails - Pulaski Co – Send letter beginning termination proceedings
2. DISMISS - C - Student - 1065084 - 700006093 - Tyrin Graham - Fayette Co
3. INV - 1159099 - 604407 - Revive - Laurel Co –Warning Letter
4. DISMISS - C- BS - 1160567 - 604715 - Top Knotz Hair Design - McCracken Co
5. INV - 1166715 - 800002245 - Salon Avenue - Knox Co –Send notice of board action due to violations found and prior violations
6. PASSED INS - CS - BS - 1208622 - S-000001617 - All day with Sheila Beauty Salon - Jefferson Co
7. INV - BS - 1161159 - 800001749 - Smartstyle - Bell Co –Warning Letter
8. INV - C - NS - 1208089 - S-000001220 - Luxor2 Nails Bar - Fayette Co –Send notice of board action due to violations found
9. Dismiss - C - Cos - 1058646 - 700001330 - Eric Quame Nyantakyo - Franklin Co
10. PASSED INS - C - BS 1153628 - 800000920 - Smartstyle - Rowan Co
11. C- ES - 1085024 - 901123 - Jenise Squires- Jefferson Co –Warning Letter
12. PASSED INS - C - NS - 1161735 - 602906 - European Wax Center - Jefferson Co

**XIII. FAILURE TO REPORT:**

- a. None

**XIV. ADDITIONAL ITEMS:**

- a. None

**XV. ADJOURNMENT:**

- a. Lindsey Morgan made a motion to adjourn the September 8, 2025, Board meeting at 10:17AM, Lianna Nguyen seconded, the motion carried unanimously.

**Person(s) who took board minutes:**

Tanya M Shrout  
Maxine McDonald  
Kassidy Catron  
Emily Hampton

Approved:

  
Lindsey Morgan, Chair